

**GAPSA General Assembly Meeting Agenda**  
**Tidewater Reynold Board Room**  
*September 3, 2019, 6:30 pm*

1. Call to Order - 6:35 PM
2. Roll Call
  - a. *Note: Quorum is 11 (21 voting members)*

<b>Office</b>	<b>Member</b>	<b>Present</b>	<b>Proxy</b>
President	Arianne Sacramento	x	
Executive VP	Benjamin de Seingalt	x	
Finance VP	Peter Haskins	x	
Communications VP	Jennifer Siew	x	
Uptown VP	Noah Beltrami	x	
Downtown VP	Alyssa Fears	x	
Advisor	Dr. Laura Osteen		
Biomedical (2)	Amanda Harriet	x	
	Antoinette Bell	x	
Biomedical Non-Voting	Angelle Bradford		
Business (4)	Qi Wang (Vickie)	x	
	Cedric Cangah	x	
	Karina Mederos	x	
	Javier Hernandez	x	
GSSA (3)	Sophie Delsaux	x	
	Sabrina Kragness	x	
	Hannah Aziz	x	
Medical School (3)	Carrie Crook	x	
	Bailey Grimsley	x	
	Daniel Ho		
Medical Non-Voting	Michelle McCarthy		
	Jennifer Hong		

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Public Health (3)	Gabriella St. Angelo	x	
	Tommie Walker	x	
	Richard Li	x	
Public Health Non-voting	Kyle Muchez	x	
	Keyur Kulkarni		
	Neha Upadhyay		
<i>Architecture (1)</i>	<i>Seneca Gray</i>		
Law (2)	Eliza Kaye		
	Andrew Albritton	x	
Social Work (2)	Brianne Fruge	x	
	<i>Layne Poplin</i>	x	
Prof. Advancement (1)	Lisa Meador		
Prof. Advancement Non-Voting	Michael Toche		

3. Request for approval of the April meeting minutes
  - a. **Motion made to approve minutes; seconded**
    - i. **Approved unanimously**
  
4. Executive and standing committee reports
 

Executive Council

  - a. President - Arianne Sacramento
    - i. **New GAPSA Advisor - Dr. Laura Osteen**
      1. **Not present for the meeting today but should be at the next one**
    - ii. **Wavesync transition - some updates will be made**
      1. **Replaced orgsync**

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2. There will be some updates to forms that will be rolled out, which may affect the process for submitting events/docs for some, but we should remain relatively unaffected
  - iii. About GAPSA
    1. Organization structure chart will be added to the GAPSA website
    2. Funding
      - a. All graduate and professional student fees are placed in a pool and then disbursed
      - b. 7.5% of the fees go to USG but we are currently in negotiations with them
        - i. This rate will remain until next year, at which point negotiations will resume
        - ii. these funds go into the large, all-campus events held by USG at which graduate students are allowed to be
      - c. 81% of fees go to the 9 Division Student Government
      - d. 11.5% goes into the GAPSA-specific events and funds
        - i. GAPSA mixers/IGDOs/CEF
  - iv. Senator responsibilities
    1. Attend all Assembly meetings (provide a proxy if absent)
    2. Forward all communications between GAPSA and your division
      - a. GAPSA E Board does not have access to listservs with all Grad/Professional students
    3. Act as a liaison between your division and GAPSA as well as the University (i.e. University Senate)
      - a. Division presidents have also made it clear that they would like for Senators to communicate directly with GAPSA and vice versa
      - b. See University Senate Standing Committees
    4. Actively pursue the interests of your division
      - a. Bring forward events and concerns of your division to GAPSA meetings
    5. *[Added to minutes for clarification] Taken from GAPSA Constitution:*
      - a. *Section 10. Assembly Senators' Duties and Responsibilities*  
*Each division Assembly Representative to the GAPSA Assembly is obliged to undertake the following duties and responsibilities:*
        - a. *Attend all Assembly meetings;*
        - b. *Obtain an electronic mail address from the university computing services;*
        - c. *Disseminate with due diligence all communications between GAPSA and your division school;*
        - d. *Act as a liaison between your division and GAPSA;*
        - e. *Actively pursue the interests of the Senator's division*
  - v. GAPSA Constitution/Bylaws 'clarification' updates
  - vi. Plenty of committee meetings in Sept, so we will have a lot of updates in Oct.
- b. Executive Vice President - Benjamin de Seingalt
  - i. Call to please help with committees and other GAPSA duties!

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- ii. **GAPSA Events**
  - 1. Dates for the events are determined in the GAPSA meetings, and will be decided later on down the line
  - 2. Fall mixer
  - 3. Fall Tailgate event
    - a. Currently in conversations with Center for University Life to create a diversity event and work the tailgate into an event in which Grad students will be interested
  - 4. Sober Event Monitors
    - a. It has been traditionally very difficult to recruit sober monitors
    - b. This year, we will not ask for 70 monitors, generally, from GAPSA divisions
    - c. Each division will be responsible for a specific number of monitors, if they do not recruit an appropriate number monitors, that division **will not be invited** to the event, and students from that division will not be allowed to enter the event
  - 5. Enrollment is down this year, which means our funding is a bit lower than previous years
    - a. This year, we will do the same Fall GAPSA event, but instead we will do low key events (versus the usual Spring GAPSA mixer) in the Spring, to reconcile the lower funding available for events
  - 6. Please let us know when there are issues that arrive on your campus or within your division
    - a. Do not wait until the last minute, because we likely be unable to help, at that point
- c. **Vice President, Finance - Peter Haskins**
  - i. Completed a Wavesync training and will hold a training/workshop for treasurers on **Sept. 26** - an email will be sent out with more details
    - 1. There are still some kinks being ironed out, and soon you will be able to see the money available for your orgs
  - ii. Finance Committee meetings will be once a month
  - iii. Requests, such as those to get funding from the Collaborative Event Fund (CEF) will be discussed and approved and the monthly finance meetings
    - 1. This fund (CEF) is also less than it has been, traditionally, due to lower funding
    - 2. But there is still a considerable amount of money, but now there will be a more critical eye in approving these requests
- d. **Vice President, Communications - Jennifer Siew**
  - i. **Accountability** - Need to send Senators or proxies to every meeting
  - ii. **Assigned seating** will continue for all meetings and to help with tracking voting and attendance
  - iii. Please check your emails from GAPSA, regularly, for the following:
    - 1. Draft minutes - to be approved at each subsequent meeting
    - 2. Relevant information from the E Board and other divisions
    - 3. "Trickle down" information from university offices

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\*Let us know if you need us to send emails with event and other information by specific days, etc; we will do our best to accommodate division deadlines and schedules

4. We will send out action items after meetings, please let us know if we missed anything and we will add them
  - e. Vice President, Uptown - Noah Beltrami
    - i. **Nothing to report at this time**
  - f. Vice President, Downtown - Alyssa Fears
    - i. **If you are concerned about anything on the downtown campuses contact Alyssa**
    - ii. **Also takes care of food orders for meetings; let her know if you have any dietary restrictions or allergies**
    - iii. **Focusing on making sure that there is more cohesion between Uptown and Downtown events**
      1. **Sabrina will email Alyssa about CELT**
    - iv. **Standing Committees**
      1. **Finance Committee - mentioned above**
      2. **Graduate Diversity Committee - mentioned above**
5. Division Reports
- a. School of Professional Advancement (SoPA)
  - b. Graduate Business Council (GBC; Business School)
  - c. Graduate Studies Student Association (GSSA)
  - d. Medical Student Government (MSG)
    - i. **Student Health Insurance Waiver Problems**
      1. **There was a meeting with Deans in the medical school; Tulane is going to stop accepting Medicaid as an acceptable alternative to T-SHIP in 2020**
        - a. **independent corroboration from Student Health Center Director**
      2. **T-SHIP does not cover vision and dental, which Medicaid does**
      3. **T-SHIP is currently \$2800/year; concern is that students will not be able to increase student loans to cover these medical plans OR dental/vision, separately**
      4. **It also does not cover extensive hospital stays**
      5. **Currently, it is not known who made this decision, there was no student input**
      6. **Health insurance was an issue in 2016-2017, we had contacts at that time**
        - a. **We will check if those contacts are still viable or if we need to update that information**
        - b. **The University Senate Standing committee positions are also important for this reason - this is where we can go to voice our concerns on issues such as this**
          - i. **ie: Student Health Committee**
        - c. **Someone from Public Health will send us contact information for someone leading discussions on this issue**
    - ii. **Downtown Safety Initiative**
      1. **Some officers have been added outside buildings and you are required to show/swipe your ID card to get in to the buildings**

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2. If you have any suggestions or run into any issues, bring it to GAPSA and we will forward it; there is also an app that came out during the summer (Everbridge) to which you can report issues
  3. There is a Safety Committee that Senators can attend!
  - e. Public Health & Tropical Medicine Student Government Association (SGA of SPHTM)
    - i. looking to partner with another division to host a mixer this semester
  - f. Student Bar Association (SBA; Law School)
  - g. Tulane School of Social Work Student Government Association (SGA of TSSW)
    - i. Hosting the first mixer for new cohort tomorrow (Sept. 4) at Rock N Bowl
  - h. Biomedical Sciences Student Association (BMSSA)
    - i. Have scheduled some career development events downtown, one in September one in October
      1. OGPS is going to have two workshops downtown as well, in Sept and Oct
    - ii. Cafeteria and Bookstore downtown are being closed
      1. Peter went to a meeting with someone from Sodexo last year; the plan is to make food more accessible in the hospital and to provide food trucks that are accessible, at a reduced-price for Tulane students
      2. Originally, this was supposed to occur after another year; not clear why it has started already
    - iii. There was an issue for an international student, who had to return to China to renew her visa
      1. Her stipend was cut off for her time in China, because admin believes that it is not required for students to return to home country to renew visa
      2. Talked to OISS about this issue, and trying to reach out to get more specific requirements to take back to their steering committee
      3. Could go to TULAP's immigration clinic for more information
        - a. Edit from the meeting: TULAP **is only for Tulane students, not for faculty and staff**
  - i. School of Architecture Graduate Government (SAGG)
6. Old Business
- a. Edited/Updated Budget Proposals
    - i. After budget was approved last year, we received new numbers
    - ii. Most schools got more money
    - iii. Motion made to approve new budget; seconded
      1. Approved unanimously, motion passed
  - b. Graduate Diversity Committee bylaws
    - i. Email was sent with a message from the Uptown/Downtown VPs before the meeting today
      1. These bylaws were reviewed over several months and revised
      2. No questions were asked regarding the bylaws
      3. Motion made; seconded
        - a. Approved unanimously, motion passed
7. New Business

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- a. Use of funds notice
    - i. Multicultural Office Reception - \$250 for IT cost
    - ii. The Cannery - Spring Mixer - \$1980 for remaining balance
      - 1. Both need to be retroactively approved
      - 2. Motion to approve both budgets made; seconded
        - a. Approved unanimously, motion passed
  - b. University Senate and Non-Senate Committees - expectation is that each Senator is appointed to at least one spot  
<https://senate.tulane.edu/committees>
    - i. We will send a list of open spots on Senate Committees
      - 1. **We ask that all senators go through the list of committees, and look at the functions of each to decide on which you would like to serve**
      - 2. **We will send out a sign-up sheet, please read the instructions on signing up carefully**
        - a. Some committees require certain numbers of professional vs. graduate students
        - b. Pay attention to uptown vs. downtown committees
        - c. First come, first serve on sign-ups - **do not remove another Senator's name to submit your own for a committee**
      - 3. **There are currently 28 spots open**
    - ii. Some will meet regularly and some only meet as-needed
    - iii. There will be 4-5 spots for committees that meet for issues on ASB
      - 1. We have a constitutional review committee, an elections committee, and a third ASB committee that keep GAPSA accountable; Senators will need to sign up
    - iv. We are looking for members for the Graduate Diversity Committee, please be the reps from your school if you are interested
      - 1. Flyers will go out to the general Tulane population soon, hopefully to bring it a larger diverse base
      - 2. There was a big attendance problem with the committee last year
      - 3. It was mandatory for all division Vice Presidents to be on this committee
        - a. We would prefer to have people who want to be on this committee, this year
      - 4. Meetings will be based on a doodle poll that goes out to all members; meetings will be once per month
8. Open forum
- a. Question on ASB - "Does ASB still exist?"
    - i. ASB is the name essentially used to label meetings between USG and GAPSA; it is currently a name-holder because our Constitution references ASB
      - JEC is effectively the replacement, but USG still recognizes ASB
9. Announcements
- a. Tulane Center for K-12 Stem Education
    - i. Looking for grad students to host STEM related activities at NOLA schools
      - 1. Ie: teach students on emerging West African viruses

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- ii. Looking for PhD students, currently
  - iii. Please contact Lana Nitti ([lnitti@tulane.edu](mailto:lnitti@tulane.edu))
  - iv. Paid, no W-2 required
    - 1. About \$2500 for the year for one individual, \$3500 for two people (amounts vary)
    - 2. Commitment is approx. 1-day a week
    - 3. There are volunteers that will be in the classrooms with you to help manage the students
  - b. Novel Tech Challenge Kickoff REception
    - i. Monday, Sept 9th, 5:30 - 7 PM at Boggs Room 122
    - ii. Contact Shafin Khan ([skhan@tulane.edu](mailto:skhan@tulane.edu))
10. Adjournment - 7:38 PM
- a. Next Meeting: **Tuesday, October 1, 2019, Uptown Campus, LBC Room 202**